

## MINUTES OF THE DECEMBER 4, 2024, REGULAR MEETING BOARD MINUTES TOWN OF COVINGTON

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting December 4, 2024, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:00 p.m.
2. Prayer was given by Vice Mayor Thayer.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Vice Mayor, Mistie Thayer. Trustees: Reanna Moore, and Zach Chartier. Others present: Mike Schram, Street & Alley; Krystle Winters, Town Clerk; Kasey Prince, Treasurer; and Randy West, Police Chief. Absent: Neil Kirk, Trustee.
5. Thayer made a motion and seconded by Chartier to approve the November 6, 2024 regular meeting minutes. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
6. Thayer made a motion to approve the treasurer's report subject to audit, seconded by Moore. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
7. Approval of purchase orders for payment.
  1. General Fund- Chartier made a motion, seconded by Thayer to approve purchase orders in the amount of \$46,466.43. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
  2. Fire Dept. Donation Fund- N/A
  3. Street & Alley- N/A
  4. Restricted Fund- N/A
  5. Grant Fund- N/A
8. Public Forum
9. Thayer made a motion, seconded by Moore to approve the (LGTC) Local Government Testing Consortium substance abuse prevention program agreement. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
10. Thayer made a motion to approve the 2025 Monthly Meeting Schedule, seconded by Moore. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
11. Thayer made a motion to approve the 2025 Holiday Leave, seconded by Chartier. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
12. Chartier made a motion to approve the 2025 Court Schedule, seconded by Thayer. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
13. Moore made a motion, seconded by Chartier to approve a \$100 Christmas bonus. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
14. Report of Department Heads
  1. STREET & ALLEY
  2. FIRE DEPARTMENT
  3. POLICE DEPARTMENT
15. Other New Business.
16. Remarks and Inquiries by Governing Body Members.
17. At 7:35 p.m. Thayer made the motion to adjourn, seconded by Chartier. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.