

MINUTES OF THE NOVEMBER 5, 2025, REGULAR BOARD MEETING TOWN OF COVINGTON

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting November 5, 2025, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:01 p.m.
2. Prayer was given by Trustee Kirk.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following Trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Mistie Thayer, Vice Mayor. Trustees: Zandy Halcomb, Zach Chartier, and Neil Kirk. Others Present: Krystle Winters, Town Clerk; Randy West, Police Chief. Absent: Mike Schram, Street & Alley; Tiffany Metcalfe, Town Treasurer.
5. Kirk made a motion and seconded by Chartier to approve the October 1, 2025 regular meeting minutes. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
6. Thayer made a motion to approve the Treasurer's report subject to audit, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
7. Approval of purchase orders for payment:
 1. General Fund- Thayer made a motion and seconded by Halcomb to approve the purchase orders in the amount of \$17,883.24. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
 2. Fire Dept. Donation Fund- N/A
 3. Street & Alley- N/A
 4. Restricted Fund- N/A
 5. Grant Fund- N/A
8. Public Forum.
9. Chartier made a motion seconded by Thayer to change the Fire Station Rental Agreement in regards to Board Members and Town employee's rental fees. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
10. Thayer made a motion, seconded by Halcomb to proceed in the condemnation of the dilapidated structure at 404 W Madison, Covington, OK. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
11. Kirk made a motion, seconded by Chartier to proceed in the condemnation of the dilapidated structure at 306 E Madison, Covington, OK. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
12. The Board declined to go into executive session. Motion failed. Instead, Halcomb made a motion seconded by Thayer to hire Lilana "Nikki" Nava for the housekeeping position without going into executive session. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
13. Thayer made a motion to approve the (LGTC) Local Government Testing Consortium substance abuse prevention program agreement for 2026, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
14. Report of Department Heads:
 1. Street & Alley
 2. Fire Department
 3. Police Department
15. Other new business.
16. Remarks and inquires by the governing body members.
17. At 7:34 p.m., Kirk made a motion to adjourn seconded by Thayer. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.