MINUTES OF THE NOVEMBER 4, 2026, REGULAR BOARD MEETING
TOWN OF COVINGTON

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting November 4, 2026, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:00 p.m.
2. Prayer was given by Trustee Kirk.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Vice Mayor, Mistie Thayer. Trustees: Zandy Halcomb, Zach Chartier, and Neil Kirk. Others present: Krystle Winters, Town Clerk; Mike Schram, Street & Alley; Tiffany Metcalfe, Town Treasurer. Absent: Randy West, Police Chief.
5. Kirk made a motion and seconded by Chartier to approve the October 7, 2026 regular meeting minutes. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
6. Thayer made a motion to approve the treasurer's report subject to audit, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
7. Approval of purchase orders for payment
    1. General Fund – Thayer made a motion and seconded by Kirk to approve the purchase orders in the amount of $13,896.94. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
    2. Fire Dept. Donation Fund – N/A
    3. Street & Alley – N/A
    4. Restricted Fund – N/A
    5. Grant Fund – N/A
8. Public Forum-
9. There was discussion about keeping Henry Code Compliance on for another year as we are in the middle of abating properties. But it was also brought up by Trustee Halcomb that there is a property that has been on the escalation list in the code compliance report given monthly, for several months that hasn't been addressed. The board had discussion amongst themselves, and spectators. The Board directed the Town Clerk to reach out to our code compliance officer about a contracting company that might be able to come in and help with the removal of debris moving forward, or what the options are moving forward. Thayer made a motion, seconded by Chartier to approve a contract for code compliance services between Henry Code Compliance and the Town of Covington. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
10. Report of Department Head**s**
    1. **STREET & ALLEY**- put 5 new culverts on West Madison Street. Working on cleaning streets, mowing, staying busy.
    2. **FIRE DEPARTMENT**- Not present, and no report given after reaching out with letter to the Fire Dept in September and receiving October's fire report.
    3. **POLICE DEPARTMENT-** Not present. In Woodward for CLEET training. Physical report copies given.
11. Other New Business.
12. Remarks and Inquiries by Governing Body Members.
13. At 7:31 p.m., Thayer made a motion to adjourn, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.