

MINUTES OF THE AUGUST 6, 2025, REGULAR BOARD MEETING TOWN OF COVINGTON

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting August 6, 2025, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:02 p.m.
2. Prayer was given by Mayor Snyder.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following Trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Trustees Zach Chartier and Neil Kirk. Others present: Randy West, Police Chief; Krystle Winters, Town Clerk; Tiffany Metcalfe, Treasurer. Absent: Mistie Thayer, Vice Mayor; Mike Schram, Street & Alley.
5. Kirk made a motion and seconded by Chartier to approve the July 2, 2025 regular meeting minutes. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
6. Chartier made a motion to approve the treasurer's report subject to audit, seconded by Kirk. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
7. Approval of purchase orders for payment:
 1. General Fund – Kirk made a motion and seconded by Chartier to approve the purchase orders in the amount of \$11,727.44. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
 2. Fire Dept. Donation Fund – N/A
 3. Street & Alley – N/A
 4. Restricted Fund – N/A
 5. Grant Fund – N/A
8. Public Forum
9. Chartier made a motion, seconded by Kirk to approve the appointment of Zandy Halcomb to the Board of Trustees to fill a vacancy until the next general election. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.. Roll indicated the following Trustees present declaring a quorum: Mayor Jack Snyder, Trustees Zach Chartier, Neil Kirk, and Zandy Halcomb.
10. Report of Department Heads
 1. STREET & ALLEY
 2. FIRE DEPARTMENT
 3. POLICE DEPARTMENT
11. Other New Business.
12. Remarks and Inquiries by Governing Body Members
13. At 7:18 p.m., Kirk made the motion to adjourn, seconded by Chartier. Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.