

## **MINUTES OF THE JULY 2, 2025, REGULAR BOARD MEETING TOWN OF COVINGTON**

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting July 2, 2025, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:01p.m.
2. Prayer was given by Mayor Snyder.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following Trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Vice Mayor, Mistie Thayer. Trustees Zach Chartier and Neil Kirk. Others present: Mike Schram, Street & Alley; Randy West, Police Chief; Krystle Winters, Town Clerk; Tiffany Metcalfe, Treasurer. Absent: Trustee Reanna Moore.
5. Kirk made a motion and seconded by Thayer to approve the June 4, 2025 regular meeting minutes. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
6. Chartier made a motion to approve the treasurer's report subject to audit, seconded by Thayer. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
7. Approval of purchase orders for payment
  1. General Fund – Thayer made a motion and seconded by Kirk to approve the purchase orders in the amount of \$6,819.89. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
  2. Fire Dept. Donation Fund – N/A
  3. Street & Alley – N/A
  4. Restricted Fund – N/A
  5. Grant Fund – N/A
8. Public Forum
9. Thayer made a motion, seconded by Chartier to approve Myers Engineering invoice #224035-1 for \$5,510.00 to be paid using NODA REAP funds for REAP grant #GA24-2. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
10. Chartier made a motion, seconded by Kirk to approve the Mayor's signature on the DEQ permit application for the OWRB REAP & NODA REAP grant sewer project. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
11. Thayer made a motion, seconded by Kirk to approve an agreement between the City of Garber and the Town of Covington, Oklahoma authorizing law enforcement assistance and mutual aid. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
12. Thayer made a motion, seconded by Kirk to approve services provided per the engagement letter sent by Crawford's & Associates. These services include budget preparation and amendment assistance for FY 2025-2026. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
13. Thayer made a motion and seconded by Chartier to approve hiring Brian Henry with Henry Code Compliance, as our Code Enforcement Officer to work on public nuisances. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.
14. Report of Department Heads
  1. STREET & ALLEY
  2. FIRE DEPARTMENT
  3. POLICE DEPARTMENT
15. Other New Business.
16. Remarks and Inquiries by Governing Body Members
17. At 7:29 p.m., Thayer made the motion to adjourn, seconded by Chartier. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes, Moore, absent.