

MINUTES OF THE JULY 1, 2026, REGULAR BOARD MEETING TOWN OF COVINGTON

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting July 1, 2026, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:04 p.m.
2. Prayer was given by Mayor Snyder.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Trustees: Zandy Halcomb and Zach Chartier. Others present: Tiffany Metcalfe, Town Treasurer; Randy West, Police Chief; Mike Schram, Street & Alley. Absent: Vice Mayor, Mistie Thayer; Trustee Neil Kirk; Krystle Winters, Town Clerk.
5. Halcomb made a motion and seconded by Chartier to approve the June 3, 2026 regular meeting minutes. Thayer, absent; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
6. Chartier made a motion to approve the treasurer's report subject to audit, seconded by Halcomb. Thayer, absent; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
7. Approval of purchase orders for payment
 1. General Fund – Halcomb made a motion and seconded by Chartier to approve the purchase orders in the amount of \$7,680.25. Thayer, absent; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
 2. Fire Dept. Donation Fund – N/A
 3. Street & Alley – N/A
 4. Restricted Fund – N/A
 5. Grant Fund – N/A
8. Public Forum
9. Mayor Snyder administered the Oath of Office to the newly appointed Judge, Ben Barker.
10. Halcomb made a motion seconded by Chartier to approve Ordinance #07-01-2026, an emergency ordinance of the Board of Trustees of the Town of Covington, Oklahoma, amending the Covington Municipal Code 2021 by the adoption of a new Article entitled "Town Records". Thayer, absent; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
11. Halcomb made a motion, seconded by Chartier to approve Ordinance #07-01-2026, with an emergency clause. Thayer, absent; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
12. Report of Department Heads
 1. **STREET & ALLEY**
 2. **FIRE DEPARTMENT**
 3. **POLICE DEPARTMENT**
13. Other New Business.
14. Remarks and Inquiries by Governing Body Members.
15. At 7:19 p.m., Chartier made a motion to adjourn, seconded by Halcomb. Thayer, absent; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.