

**MINUTES OF THE MAY 6, 2026, REGULAR BOARD MEETING  
TOWN OF COVINGTON**

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting June 3, 2026, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:00 p.m.
2. Prayer was given by Trustee Kirk.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Vice Mayor, Mistie Thayer. Trustees: Zandy Halcomb, Zach Chartier, and Neil Kirk. Others present: Krystle Winters, Town Clerk; Randy West, Police Chief; Mike Schram, Street & Alley. Absent: Tiffany Metcalfe, Town Treasurer.
5. Kirk made a motion and seconded by Thayer to approve the May 6, 2026 regular meeting minutes. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
6. Thayer made a motion to approve the treasurer's report subject to audit, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
7. Thayer made a motion, seconded by Halcomb to approve Town of Covington's General Fund Budget amendment #26-1. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
8. Thayer made a motion, seconded by Kirk to approve Town of Covington's Restricted Sales Tax Fund Budget amendment #26-2. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
9. Thayer made a motion, seconded by Chartier to approve Town of Covington's Grant Fund Budget amendment #26-3. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
10. Approval of purchase orders for payment
  1. General Fund – Thayer made a motion and seconded by Kirk to approve the purchase orders in the amount of \$7,343.32. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
  2. Fire Dept. Donation Fund – N/A
  3. Street & Alley – N/A
  4. Restricted Fund – N/A
  5. Grant Fund – N/A
11. Public Forum
12. Kirk made a motion seconded by Chartier to approve Resolution #06-03-2026, Town of Covington's proposed budget for FY 2026-2027. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
13. Chartier made a motion seconded by Halcomb to approve services provided per the engagement letter sent by Crawford and Associates. These services include accounting and consulting services and agreed upon procedures for FY 2026-2027. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
14. Thayer made a motion seconded by Chartier to approve a 2 year municipal Judge contract with Benjamin Barker for \$3,000 per year, payable at \$250 per month. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
15. Thayer made a motion and seconded by Chartier to approve a telecommunications/water tower agreement between the Town of Covington and Chisholm Broadband. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
16. Chartier made a motion, seconded by Thayer, to approve an Interlocal Governmental Cooperative Agreement between the Board of County Commissioners and the Town of Covington. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
17. Thayer made a motion seconded by Halcomb to approve a contract with Town Square Building Codes, to provide building code, and fire code services. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
18. Halcomb made a motion to approve, seconded by Kirk, to approve a Public Safety Service Agreement for FY 2026-2027 with Garfield County Sheriff's Office for dispatch services. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
19. Thayer made a motion, seconded by Chartier, to approve a 3% cost of living raise for full time employee Randy West, Police Chief. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
20. Report of Department Heads
  1. **STREET & ALLEY**
  2. **FIRE DEPARTMENT**
  3. **POLICE DEPARTMENT**
21. Other New Business.
22. Remarks and Inquiries by Governing Body Members.
23. At 7:41 p.m., Chartier made a motion to adjourn, seconded by Kirk. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.