

**MINUTES OF THE MAY 7, 2025, REGULAR BOARD MEETING
TOWN OF COVINGTON**

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting May 7, 2025, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:00 p.m.
2. Prayer was given by Vice Mayor Thayer.
3. The pledge of allegiance was said in unison.
4. The Oath of Office was given to Trustee Neil Kirk (4 year term); Tiffany Metcalfe, Town Treasurer (4 year term); and Krystle Winters, Town Clerk (2 year unexpired term). Absent: Trustee Reanna Moore.
5. Roll call indicated the following Trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Vice Mayor, Mistie Thayer. Trustees Zach Chartier and Neil Kirk. Others present: Mike Schram, Street & Alley; Randy West, Police Chief; Krystle Winters, Town Clerk; Tiffany Metcalfe, Treasurer. Absent: Reanna Moore, Trustee.
6. Kirk made a motion and seconded by Thayer to appoint Jack Snyder as Mayor of the Town of Covington. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes; Moore, absent.
7. Chartier made a motion, seconded by Snyder to appoint Mistie Thayer as Vice Mayor of the Town of Covington. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes; Moore, absent.
8. Kirk made a motion and seconded by Chartier to approve the April 2, 2025 regular meeting minutes. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes; Moore, absent.
9. Thayer made a motion to approve the treasurer's report subject to audit, seconded by Chartier. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes; Moore, absent.
10. Approval of purchase orders for payment
 1. General Fund – Thayer made a motion and seconded by Chartier to approve the purchase orders in the amount of \$10,827.08. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes; Moore, absent.
 2. Fire Dept. Donation Fund – N/A
 3. Street & Alley – N/A
 4. Restricted Fund – N/A
 5. Grant Fund – N/A
11. Public Forum
12. Thayer made a motion, seconded by Chartier, to approve a Proclamation for the Town of Covington to be declared a Purple Heart City through the Woodring Wall of Honor. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes; Moore, absent.
13. Report of Department Heads
 1. STREET & ALLEY
 2. FIRE DEPARTMENT
 3. POLICE DEPARTMENT
14. Other New Business.
15. Remarks and Inquiries by Governing Body Members
16. At 7:59 p.m., Kirk made the motion to adjourn, seconded by Thayer. Thayer, yes; Snyder, yes; Chartier, yes; Kirk, yes; Moore, absent.