

**MINUTES OF THE MARCH 4, 2026, REGULAR BOARD MEETING
TOWN OF COVINGTON**

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting March 4, 2026, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:00 p.m.
2. Prayer was given by Mayor Snyder.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Vice Mayor, Mistie Thayer. Trustees: Zandy Halcomb, and Zach Chartier. Others present: Krystle Winters, Town Clerk; Mike Schram, Street & Alley; Randy West, Police Chief. Absent: Trustee Neil Kirk; Tiffany Metcalfe, Town Treasurer.
5. Thayer made a motion and seconded by Halcomb to approve the February 4, 2026 regular meeting minutes. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
6. Chartier made a motion to approve the treasurer's report subject to audit, seconded by Thayer. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
7. Approval of purchase orders for payment
 1. General Fund – Thayer made a motion and seconded by Chartier to approve the purchase orders in the amount of \$113,624.81. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
 2. Fire Dept. Donation Fund – N/A
 3. Street & Alley – N/A
 4. Restricted Fund – N/A
 5. Grant Fund – N/A
8. Public Forum
9. Halcomb made a motion, seconded by Thayer to approve Resolution #03-04-2026, amending the Town of Covington Open Records payment fee schedule. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
10. Report of Department Heads
 1. STREET & ALLEY
 2. FIRE DEPARTMENT
 3. POLICE DEPARTMENT
11. Other New Business.
12. Remarks and Inquiries by Governing Body Members
13. At 7:09 p.m., Chartier made the motion to adjourn, seconded by Halcomb. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.