

MINUTES OF THE FEBRUARY 5, 2025, REGULAR BOARD MEETING TOWN OF COVINGTON

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting February 5, 2025, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7 p.m.
2. Prayer was given by Mayor Snyder.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following Trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Trustees Reanna Moore, Zach Chartier, and Neil Kirk. Others present; Krystle Winters, Town Clerk; Mike Schram, Street & Alley; Randy West, Police Chief; Kasey Prince; Treasurer. Absent: Vice Mayor, Mistie Thayer.
5. Kirk made a motion and seconded by Moore to approve the January 2, 2025 regular meeting minutes. Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
6. Chartier made a motion to approve the treasurer's report subject to audit, seconded by Kirk. Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
7. Approval of purchase orders for payment
 1. General Fund – Kirk made a motion and seconded by Chartier to approve the purchase orders in the amount of \$9,163.80. Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
 2. Fire Dept. Donation Fund – N/A
 3. Street & Alley – N/A
 4. Restricted Fund – N/A
 5. Grant Fund – N/A
8. Public Forum
9. Moore made a motion and seconded by Chartier to approve services provided per the engagement letter sent by Heidi Couch (PLLC), to prepare the FY 2023-2024 Town of Covington & Covington Utilities Authority, Agreed Upon Procedures. Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
10. Kirk made a motion and seconded by Moore to approve a credit card procurement policy for the Town of Covington & Covington Utilities Authority. Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.
11. Report of Department Heads
 1. STREET & ALLEY
 2. FIRE DEPARTMENT
 3. POLICE DEPARTMENT
12. Other New Business.
13. Remarks and Inquiries by Governing Body Members
14. At 7:32 p.m., Kirk made the motion to adjourn, seconded by Chartier. Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent.