

**MINUTES OF THE JANUARY 7, 2026, REGULAR BOARD MEETING  
TOWN OF COVINGTON**

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Board of Trustees of the Town of Covington held the regular scheduled meeting January 7, 2026, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7 p.m.
2. Prayer was given by Trustee Kirk.
3. The pledge of allegiance was said in unison.
4. Roll call indicated the following trustees present declaring a quorum: Mayor Jack Snyder, Presiding. Vice Mayor, Mistie Thayer. Trustees: Zandy Halcomb, Zach Chartier, and Neil Kirk. Others present: Krystle Winters, Town Clerk; Tiffany Metcalfe, Town Treasurer; Mike Schram, Street & Alley; Randy West, Police Chief.
5. Kirk made a motion and seconded by Thayer to approve the December 3, 2025 regular meeting minutes. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
6. Halcomb made a motion to approve the treasurer's report subject to audit, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
7. Approval of purchase orders for payment
  1. General Fund – Chartier made a motion and seconded by Kirk to approve the purchase orders in the amount of \$75,967.51. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
  2. Fire Dept. Donation Fund – N/A
  3. Street & Alley – N/A
  4. Restricted Fund – N/A
  5. Grant Fund – N/A
8. Public Forum
9. Thayer made a motion, seconded by Chartier to approve and acknowledge the DEQ amended permit No. SL000024250723 for the construction of 1,513 linear feet of 10 inch PVC sanitary sewer lines. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
10. Kirk made a motion, seconded by Chartier to approve a performance bonus of \$3,000 to Randall West, Police Chief. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
11. Report of Department Heads
  1. STREET & ALLEY
  2. FIRE DEPARTMENT
  3. POLICE DEPARTMENT
12. Other New Business.
13. Remarks and Inquiries by Governing Body Members
14. At 7:21 p.m., Kirk made the motion to adjourn, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.