MINUTES OF THE NOVEMBER 4, 2026, REGULAR BOARD MEETING
COVINGTON UTILITIES AUTHORITY

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting November 4, 2026, in the Municipal Building, Covington, Oklahoma.

1. Chairman Snyder called the meeting to order at 7:31 p.m.
2. Roll call indicated the following members present declaring a quorum: Chairman Jack Snyder, Presiding. Vice Chairman, Mistie Thayer. Members: Zandy Halcomb, Zach Chartier, and Neil Kirk. Others present: Mike Schram, Utilities Superintendent; Krystle Winters, Utilities Secretary; Tiffany Metcalfe, Treasurer. Absent: Randy West, Police Chief.
3. Kirk made a motion and seconded by Thayer to approve the regular board meeting minutes from October 7, 2026. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
4. Chartier made a motion and seconded by Kirk to approve the treasurer's report subject to audit. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
5. Approval of Purchase Orders for Payment:
    1. CUA Gross Revenue – Thayer made a motion and seconded by Chartier to approve the purchase orders in the amount of $20,742.25. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
    2. Meter fund – N/A
6. Discussion only on past due accounts.
7. Public Forum.
8. Report of Department Heads:
    1. **Utility Superintendent**- Lagoon is ready for winter. Working on the burn pile. SHRIMP report turned in, spent 4 days working on it. Waiting on bridge to be put on East Main St. The ground needs to soften with rain. Mike said that he needed new backhoe tires soon because they are getting bald and we need the backhoe for the winter. Mayor Snyder told him if he needed them, to get them purchased.
9. Other New Business.
10. Remarks and Inquires by Governing Body Members.
11. At 7:38 p.m. Chartier made a motion to adjourn, seconded by Kirk. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.