

## **MINUTES OF THE OCTOBER 1, 2025, REGULAR BOARD MEETING COVINGTON UTILITIES AUTHORITY**

Pursuant to the Oklahoma Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting October 1, 2025, in the Municipal Building, Covington, Oklahoma.

1. Chairman Snyder called the meeting to order at 7:33 p.m.
2. Roll call indicated the following members present declaring a quorum: Chairman Jack Snyder, Presiding. Members: Zach Chartier and Neil Kirk. Others Present: Mike Schram, Utilities Superintendent; Krystle Winters, Utilities Secretary; Randy West, Police Chief. Absent: Vice Chairman Mistie Thayer; Zandy Halcomb, Member; Tiffany Metcalfe, Treasurer.
3. Kirk made a motion seconded by Chartier to approve the September 3, 2025 Regular Meeting Minutes. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent; Halcomb, absent.
4. Chartier made a motion to approve the Treasurer's report, subject to audit, seconded by Kirk. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent; Halcomb, absent.
5. Chartier made a motion seconded by Kirk to approve purchase orders in the amount of \$23,727.27. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent; Halcomb, absent.
6. Discussion and possible action on past due accounts.
7. Public Forum.
8. Kirk made a motion seconded by Chartier to approve the Myers Engineering Invoice 224035-4 for \$2,065.00 using NODA REAP Funds for REAP Grant #GA24-2. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent; Halcomb, absent.
9. Kirk made a motion seconded by Chartier to review the bid tabulation for Sanitary Sewer Line Replacement project OWRB REAP Grant #FAP-25-0018-R, and made an award to Patriot Construction. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent; Halcomb, absent.
10. Report of Department Heads:
  1. Utility Superintendent
11. Other New Business
12. Remarks and Inquiries by the Governing Body Members.
13. At 7:48 p.m. Kirk made a motion to adjourn, seconded by Chartier. Snyder, yes; Chartier, yes; Kirk, yes; Thayer, absent; Halcomb, absent.