

## MINUTES OF THE JUNE 3, 2026, REGULAR BOARD MEETING COVINGTON UTILITIES AUTHORITY

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting June 3, 2026, in the Municipal Building, Covington, Oklahoma.

1. Chairman Snyder called the meeting to order at 7:41 p.m.
2. Roll call indicated the following members present declaring a quorum: Chairman Jack Snyder, Presiding. Vice Chairman, Mistie Thayer. Members: Zandy Halcomb, Zach Chartier, and Neil Kirk. Others present: Krystle Winters, Secretary; Randall West, Police Chief; Mike Schram, Utility Superintendent. Absent: Tiffany Metcalfe, Treasurer.
3. Kirk made a motion and seconded by Chartier to approve the minutes of the May 6, 2026 regular board meeting. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
4. Halcomb made a motion and seconded by Chartier to approve the treasurer's report subject to audit. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
5. Thayer made a motion, seconded by Kirk to approve CUA Budget amendment #26-4. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
6. Approval of Purchase Orders for Payment:
  1. CUA Gross Revenue – Thayer made a motion and seconded by Chartier to approve the purchase orders in the amount of \$22,415.49.
  2. Meter fund – N/A
7. Discussion only on past due accounts.
8. Public Forum
9. Thayer made a motion seconded by Chartier to approve the FY 2026-2027 Covington Utilities Authority Proposed Budget. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
10. Thayer made a motion seconded by Chartier to approve services provided per the engagement letter sent by Crawford and Associates. These services include accounting and consulting services and agreed upon procedures for FY 2026-2027. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
11. Halcomb made a motion seconded by Kirk to approve a natural gas contract. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
12. Snyder made a motion, seconded by Kirk, to approve a 3 year sanitation contract with Veteran Waste Solutions. Thayer, no; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
13. Halcomb made a motion seconded by Thayer to approve a 3% cost of living raise for the full time employees Mike Schram, Utility Superintendent and Krystle Winters, Utility Secretary. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
14. Reports of Department Heads:
  1. Utility Superintendent
15. Other New Business
16. Remarks and Inquires by Governing Body Members
17. At 8:15 p.m. Halcomb made a motion to adjourn, seconded by Chartier. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.