

**MINUTES OF THE MARCH 5, 2025, REGULAR BOARD MEETING  
COVINGTON UTILITIES AUTHORITY**

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting March 5, 2025, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:16 p.m.
2. Roll call indicated the following trustees present declaring a quorum: Chairman Jack Snyder, Presiding. Vice Chairman, Mistie Thayer. Members: Reanna Moore, Zach Chartier, and Neil Kirk. Others present: Mike Schram, Utility Superintendent; Krystle Winters, Utilities Secretary; Kasey Prince, Treasurer; Randy West, Police Chief.
3. Chartier made a motion and seconded by Moore to approve the February 5, 2025 Regular meeting minutes. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes.
4. Thayer made a motion to approve the treasurer's report subject to audit, seconded by Moore. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes.
5. Approval of purchase orders for payment
  1. General Fund – Kirk made a motion and seconded by Moore to approve the purchase orders in the amount of \$37,454.18. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes.
  2. Fire Dept. Donation Fund – N/A
  3. Street & Alley – N/A
  4. Restricted Fund – N/A
  5. Grant Fund – N/A
6. Discussion and possible action on past due accounts.
7. Public Forum
8. Thayer made a motion, seconded by Moore to approve Resolution #03-05-2025, Water Rate Increase. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes.
9. Report of Department Heads
  1. UTILITY SUPERINTENDENT
10. Other New Business.
11. Remarks and Inquiries by Governing Body Members.
12. At 7:28 p.m., Chartier made the motion to adjourn, seconded by Kirk. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, yes.