

MINUTES OF THE MARCH 4, 2026, REGULAR BOARD MEETING COVINGTON UTILITIES AUTHORITY

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting March 4, 2026, in the Municipal Building, Covington, Oklahoma.

1. Chairman Snyder called the meeting to order at 7:10 p.m.
2. Roll call indicated the following members present declaring a quorum: Chairman Jack Snyder, Presiding. Vice Chairman, Mistie Thayer. Members: Zandy Halcomb, and Zach Chartier. Others present: Krystle Winters, Secretary; Mike Schram, Utility Superintendent; Randall West, Police Chief. Absent: Member Neil Kirk; Tiffany Metcalfe, Treasurer.
3. Chartier made a motion and seconded by Thayer to approve the minutes of the February 4, 2026 regular board meeting. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
4. Thayer made a motion and seconded by Chartier to approve the treasurer's report subject to audit. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
5. Approval of Purchase Orders for Payment:
 1. CUA Gross Revenue - Chartier made a motion and seconded by Halcomb to approve the purchase orders in the amount of \$56,551.17. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
 2. Meter fund – N/A
6. Discussion only on past due accounts.
7. Public Forum
8. Thayer made a motion, seconded by Chartier to approve Myers Engineering invoice #224035-11 for \$3,300.00, using NODA REAP grant funds for NODA REAP Grant #GA24-2. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
9. Thayer made a motion, seconded by Halcomb, to approve Patriot Construction pay application #4 for \$26,047.82 using NODA REAP grant funds for NODA REAP Grant #GA24-2. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.
10. Thayer made a motion, seconded by Chartier to accept the project as complete for OWRB REAP Grant #FAP-25-0018-R and NODA REAP Grant #GA24-4, and authorize the Mayor to sign the final inspection and closeout forms.
11. Reports of Department Heads:
 1. Utility Superintendent
12. Other New Business
13. Remarks and Inquires by Governing Body Members
14. At 7:32 p.m. Thayer made a motion to adjourn, seconded by Halcomb. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, absent.