

**MINUTES OF THE FEBRUARY 4, 2026, REGULAR BOARD MEETING
COVINGTON UTILITIES AUTHORITY**

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting February 4, 2026, in the Municipal Building, Covington, Oklahoma.

1. Chairman Snyder called the meeting to order at 7:17 p.m.
2. Roll call indicated the following members present declaring a quorum: Chairman Jack Snyder, Presiding. Vice Chairman, Mistie Thayer. Members: Zandy Halcomb, Zach Chartier, and Neil Kirk. Others present: Krystle Winters, Secretary; Randall West, Police Chief; Tiffany Metcalfe, Treasurer. Absent: Mike Schram, Utility Superintendent.
3. Thayer made a motion and seconded by Kirk to approve the minutes of the January 7, 2026 regular board meeting. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
4. Thayer made a motion and seconded by Chartier to approve the treasurer's report subject to audit. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
5. Approval of Purchase Orders for Payment:
 1. CUA Gross Revenue - Thayer made a motion and seconded by Halcomb to approve the purchase orders in the amount of \$33,725.92. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
 2. Meter fund – N/A
6. Discussion only on past due accounts.
7. Public Forum
8. Thayer made a motion, seconded by Chartier, to approve Myers Engineering invoice 224035-8 for \$11,025.00 using NODA REAP funds for NODA REAP Grant #GA24-2. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
9. Thayer made a motion, seconded by Chartier to approve Patriot Construction pay application #3 for \$103,630.43 using NODA REAP Grant funds for NODA REAP Grant #GA24-2 and OWRB REAP Grant funds for OWRB REAP Grant #FAP-25-0018-R. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.
10. Reports of Department Heads:
 1. Utility Superintendent
11. Other New Business
12. Remarks and Inquires by Governing Body Members
13. At 7:25 p.m. Kirk made a motion to adjourn, seconded by Halcomb. Thayer, yes; Halcomb, yes; Snyder, yes; Chartier, yes; Kirk, yes.