

MINUTES OF THE JANUARY 2, 2025, REGULAR BOARD MEETING COVINGTON UTILITIES AUTHORITY

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting January 2, 2025, in the Municipal Building, Covington, Oklahoma.

1. Mayor Snyder called the meeting to order at 7:15 p.m.
2. Roll call indicated the following trustees present declaring a quorum: Chairman Jack Snyder, Presiding. Vice Chairman, Mistie Thayer. Members Reanna Moore. Others present; Krystle Winters, Utilities Secretary; Randy West, Police Chief. Absent: Members Zach Chartier and Neil Kirk; Mike Schram, Utility Superintendent; Kasey Prince, Treasurer.
3. Moore made a motion and seconded by Thayer to approve the December 4, 2024 Regular meeting minutes. Thayer, yes; Moore, yes; Snyder, yes; Chartier, absent; Kirk, absent.
4. Thayer made a motion to approve the treasurer's report subject to audit, seconded by Moore. Thayer, yes; Moore, yes; Snyder, yes; Chartier, absent; Kirk, absent.
5. Approval of purchase orders for payment
 1. General Fund – Moore made a motion and seconded by Thayer to approve the purchase orders in the amount of \$19,804.25. Thayer, yes; Moore, yes; Snyder, yes; Chartier, absent; Kirk, absent.
 2. Fire Dept. Donation Fund – N/A
 3. Street & Alley – N/A
 4. Restricted Fund – N/A
 5. Grant Fund – N/A
6. Discussion and possible action on past due accounts.
7. Public Forum
8. Moore made a motion and seconded by Thayer to approve Performance bonuses of \$3,000 for Utility Superintendent, Mike Schram; \$1,200 for Utility Secretary, Krystle Winters; \$500 for Utility Helper, Mike Mulligan; and \$500 for Treasurer, Kasey Prince. Thayer, yes; Moore, yes; Snyder, yes; Chartier, absent; Kirk, absent.
9. Report of Department Heads
 1. UTILITY SUPERINTENDENT
10. Other New Business.
11. Remarks and Inquiries by Governing Body Members.
12. At 7:20 p.m., Moore made the motion to adjourn, seconded by Thayer. Thayer, yes; Moore, yes; Snyder, yes; Chartier, absent; Kirk, absent.